

The Excelsior Springs Educational Foundation
Teacher's Grant
Grant Application Guidelines



The Excelsior Springs Educational Foundation is pleased to inform all personnel that the requirements, procedures, and applications for the Teacher's Grants are now available. All district personnel are eligible to apply for these grants. Grant applications must demonstrate creative, innovative, and effective ways to meet students' needs while increasing motivation to learn and to achieve measurable outcomes.

When applying for grants, please remember the following:

1. Grants are to be used to fund projects that are not already provided for in building and district budgets.
2. Grants cannot be used to fund teacher compensation, but may be used for training or release time.
3. Objectives and outcomes should be consistent with the goals of your building and the district.

All grant applications should be submitted to Debra O'Dell, no later than the first Friday in April. Grant applications are available online at <http://esfoundation.weebly.com>. Funds will be awarded July 1st.

Developing Proposals

1. Define goals.
2. Create instructional plans.
3. Establish specific time line for project completion.
4. Develop evaluation criteria.
5. Develop estimated budget.
6. The rubric and evaluation forms used in scoring grants are also included for your information.

**EXCELSIOR SPRINGS EDUCATIONAL FOUNDATION
TEACHING GRANT APPLICATION**

NAME _____

SCHOOL _____

NEW GRANT _____ CONTINUING GRANT _____

DATE _____ POSITION _____

WORK PHONE _____ HOME PHONE _____

PROJECT TITLE _____

AMOUNT OF GRANT FOR WHICH YOU ARE APPLYING _____

I accept the obligation - should a grant be awarded - to document the project, complete a final report, and if requested, make a verbal and/or visual presentation of my project before the Educational Foundation and their guests.

Applicant's Signature _____

This grant is consistent with the school improvement plan and district goals and not a duplication or replacement of district resources.

Principal's Signature _____

Project Title _____

1. Demonstrate your need. Show how your need is tied in with your building improvement plan and /or district goals?

2. Describe your project. If a continuing grant, how does this grant differ from the last? Describe how you will use fresh, thoughtful, and creative ways to deliver instruction to a diverse group of students.
 - a. How will you achieve your instructional objectives? Demonstrate that your goal is innovative, realistic, and clearly stated.

3. Describe your instructional plan. Demonstrate how your plan is specific, clearly outlined, and curriculum based?

4. Timeline - clearly outline and be specific.

5. Number of students involved (Can all students benefit from your project?):

6. How will you assess student performance on the instructional objectives related to this project?
- a. Explain your assessment. How is your assessment clearly defined, relevant and connected to concepts tested on MAP and/or the Show Me Standards?
7. Detail your budget request below. Be specific. Partial funding is available. Funds will not be awarded for budgeted items available from district resources.

Service	Supplier
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EXCELSIOR SPRINGS EDUCATIONAL FOUNDATION
Teaching Grant Rubric

CRITERIA	EXEMPLARY	SUPERIOR	ADEQUATE	INCOMPLETE
NEED	Need is identified, tied to site improvement plan and is clearly stated	Need is identified and tied to site improvement plan	Need is identified.	Incomplete
PROJECT IS INNOVATIVE AND INCLUDES GOALS	Project shows an understanding of research about good instruction and evidence of the use of fresh, thoughtful, and creative ways to deliver instruction to a diverse group of students. Goals of project are innovative, realistic and clearly stated.	Instructional plan identifies the instructional techniques to be used and shows some evidence of the use of novel instructional techniques in delivering instruction. Goals of project are stated, realistic and clear.	Instructional plan addressed the techniques that will be used to deliver instruction. Goals of project are stated.	Incomplete
PLAN IS OUTLINED	Instructional plan is specific, clearly outlined, and closely matched to the curriculum & district goals.	Instructional plan is outlined and has some connection to the curriculum.	Instructional plan is outlined.	Incomplete
TIMELINE FOR COMPLETION IS INCLUDED	Timeline is clear and outlines and identifies specific activities and dates for completion.	Timeline is included, lists activities, and includes some dates for completion.	Timeline is included and lists activities.	Incomplete
A NUMBER OF STUDENTS ARE INVOLVED IN THE PROJECT	The project has a significant and positive impact on the students involved.	The project has a positive impact on the students involved.	The project has an impact on the students involved.	Incomplete
PROJECT INCLUDES ASSESSMENTS FOR STUDENT PERFORMANCE	Assessments for students' performance are defined clearly, relevant and connected to concepts tested on MAP and/or Show Me Standards.	Assessments for students' performance are listed and show some connection to the project activities.	Assessments for students' performance are listed.	Incomplete
BUDGET REQUEST FOR PROJECT IS INCLUDED	Budget is realistic, complete and accurate, and not a duplication of existing resources.	Budget requests are clear and accurate.	Budget is included.	Incomplete

**EXCELSIOR SPRINGS EDUCATIONAL FOUNDATION
TEACHING GRANT EVALUATION FORM**

Please rank the effectiveness of each item with 3 being high and 1 being low. A 0 signifies that the grant did not meet the criteria. Circle the number that best describes each statement.

	EXEMPLARY	SUPERIOR	ADEQUATE	INCOMPLETE	TOTAL
NEED	3	2	1	0	
PROJECT IS INNOVATIVE AND INCLUDES GOALS	3	2	1	0	
INSTRUCTIONAL PLAN IS OUTLINED	3	2	1	0	
TIMELINE FOR COMPLETION IS INCLUDED	3	2	1	0	
A NUMBER OF STUDENTS ARE INVOLVED IN THE PROJECT	3	2	1	0	
PROJECT INCLUDES ASSESSMENTS FOR STUDENT PERFORMANCE	3	2	1	0	
BUDGET REQUEST FOR PROJECT IS INCLUDED	3	2	1	0	

Please check the number of the statement that best describes how you would rank this application for innovation.

- _____ 1. I would definitely recommend funding this project.
- _____ 2. I would recommend funding this project if there sufficient funds.
- _____ 3. I would not recommend funding this project.

Additional Comments: