



Request for Funding

By completing the information below, the organization or person completing the form is formally requesting funds from the Excelsior Springs Educational Foundation, Inc.. The Board of Directors for the foundation has the final decision on whether or not funding is approved based on requests received and the amount of funding available.

Date of Request: _____ **Date Funds Needed:** _____

Amount of Funds Requested: _____

Organization Requesting Funds: _____

Contact Person: _____ **Contact Phone:** _____

Describe what funds will be used for:

Justification for request (why are you requesting funds): _____

Principal's Signature

Date

For Foundation Use Only:

Date Rec'd: _____ Date Voted: _____

Approved: Yes No Amount: _____ Date of Check: _____

Reason for not approving: _____